MEMORANDUM OF UNDERSTANDING
Between
WEST VIRGINIA UNIVERSITY BOARD OF GOVERNORS
On behalf of
WEST VIRGINIA UNIVERSITY and its SCHOOL OF NURSING
And
BLUE RIDGE COMMUNITY AND TECHNICAL COLLEGE

WHEREAS, the West Virginia University Board of Governors governs West Virginia University ("WVU") and its School of Nursing located in Morgantown, West Virginia ("WVUSON"); and

WHEREAS, Blue Ridge Community and Technical College ("BRCTC") is a public college located in Martinsburg, West Virginia; and

WHEREAS, this Memorandum of Understanding establishes an articulation between Blue Ridge Community and Technical College and the West Virginia University School of Nursing for students wishing to pursue a baccalaureate degree in Nursing (RN to BSN) at WVU, who have successfully completed an Associate of Science in Nursing (ASN) and designated general education courses at BRCTC, in accordance with the terms and conditions of this Memorandum of Understanding; and

WHEREAS, this Memorandum of Understanding seeks to reduce demands upon the WVU Office of Admissions for transfers from BRCTC into the defined programs at WVU by formalizing the educational equivalents received for courses taken at BRCTC, and specifying the remaining class work needed to complete the RN to BSN program; and

WHEREAS, the purpose of the partnership between BRCTC and WVUSON is to improve access to nursing education; and

WHEREAS, one of the goals of the West Virginia University School of Nursing is to make academic programs available to citizens of the state of West Virginia and the region, providing there is student need, faculty expertise, and sufficient resources; and

WHEREAS, the object and purposes of this Memorandum of Understanding are in furtherance of the missions of both parties; and

WHEREAS, BRCTC and WVUSON agree as follows:

1. The articulation shall be supervised by the ASN Program Director at BRCTC and by the Associate Dean of Academics at WVUSON. Notwithstanding anything herein to the
8. **Admission**

Applications for admission to the BRCTC nursing program will be submitted to WVUSON for admission to the BSN program. The application will be identified with the following: BRCTC Nursing. Applicants will be reviewed by the WVUSON admissions committee.

9. **Registration and Tuition**

Students taking classes at a given institution will register and pay tuition and applicable fees at that institution.

10. **Enrollment**

Students taking classes at a given institution will be counted in the enrollment of that institution.

11. **Degrees**

All RN to BSN degrees will be conferred by WVUSON.

12. **Collaboration**

The parties agree to collaborate in announcing and publicizing the continuance of the partnership on the terms specified herein.

13. **Non Discrimination**

The parties shall not discriminate on the basis of race, sex, age, disability, veteran status, religion, sexual orientation, color, or national origin in any of the service provided hereunder. The parties shall not affiliate knowingly with nor grant recognition to any individual, group, or organization having policies that discriminate on the basis of race, sex, age, disability, veteran status, religion, sexual orientation, color or national origin, as defined by the applicable laws and regulations.

14. **Severability**

If any portion of this Memorandum of Understanding shall for any reason be invalid, illegal, unenforceable, or otherwise inoperative, the valid and enforceable provisions will continue to be given effect and to bind the parties.
contrary the parties hereto agree and acknowledge that each party hereto shall maintain all control over all aspects of its academic programs, including, but not limited to, admissions.

2. BRCTC students wishing to transfer to WVU’s RN to BSN program hereunder must meet the minimum entrance requirements to the respective program as established by WVU. Such requirements may change from time to time, at the discretion of WVU.

3. Based upon the evaluation of such and other relevant curricula, a recommended program of study will be developed by WVU School of Nursing faculty, specifying the remaining required WVU courses for students transferring from BRCTC. Any curriculum change in either the ASN program at BRCTC or the RN to BSN program at WVU shall be communicated in writing to the other program.

4. BRCTC shall:

A. Designate an individual as BRCTC Nursing Coordinator who will serve as BRCTC’s point of contact with WVUSON to assure that pre-nursing students who wish to apply for admission to the WVUSON program are properly advised and supported in carrying out their responsibilities as applicants for admissions. The BRCTC Nursing Advisor will assume administrative responsibility for the pre-nursing program for the freshman year at BRCTC; and

B. The BRCTC Nursing Advisor will serve as a liaison between BRCTC and WVUSON in Morgantown, and be responsible for the recruiting and advising of pre-nursing students. The BRCTC Nursing Coordinator will work with the WVUSON Nursing Department Chair to facilitate admission to the sophomore year of the nursing program.

5. The Assistant Dean for Student Affairs will serve as a WVUSON point of contact for BRCTC relative to nursing admission issues.

6. Initial details of the curriculum for the degree options at BRCTC and of the courses required to complete the RN to BSN degree at WVU hereunder, which requirements are subject to change at the discretion of WVU, are listed in Attachment 1.

7. **Term**

Unless terminated sooner as hereinafter provided, this Memorandum of Understanding shall be effective for the period of January 1, 2015, through December 31, 2019, a five (5) year term, and may be renewed for a succeeding 5 year term by execution of the fully executed Renewal (“Exhibit A”) attached hereto and incorporated herein by reference (30) thirty days prior to the commencement of each succeeding term.
15. **Applicable Law**

This Memorandum of Understanding shall be governed by and construed in accordance with the laws of the State of West Virginia.

16. **Use Of Name**

Neither party hereto shall use in any way, shape or form, the other party’s name, logo or other designation proprietary to it, or any derivation thereof, without the prior written consent of the other party.

17. **Entire Memorandum of Understanding**

This Memorandum of Understanding constitutes the entire memorandum of understanding and understanding between the parties, and supersedes any and all previous or contemporaneous memorandums of understanding or understandings relating to the subject matter hereof.

18. **FERPA**

The parties acknowledge that many student records are protected by the Family Educational Rights and Privacy Act (“FERPA” 34 CFR § 99.33(a)(2)) and that student permission must be obtained before releasing specific student data. To the extent that any party receives from another party personally identifiable information from educational records as defined in FERPA, the parties agrees to abide by the limitation on re-disclosure set forth in FERPA, which states that the officers, employees, and agents of a party that receives education record information may use the information, but only for the purposes for which the disclosure was made.

19. **Notices**

Any notice required to be given hereunder shall be in writing and transmitted by certified mail, return receipt requested, addressed as follows:

If to WVU:  
Vice President and Executive Dean of Health Sciences  
West Virginia University  
P.O. Box 9000  
Morgantown, WV 26506-9000
With a copy to:

Office of Legal Affairs
West Virginia University
Robert C. Byrd Health Sciences Center
P.O. Box 9030
Morgantown, WV 26506-9030

If to BRCTC:
Blue Ridge Community and Technical College
13650 Apple Harvest Drive
Martinsburg, WV 25403

or to such other address as any party designates by notice to the others in writing.

20. **Limitations on Authority**

Without express written consent from the other parties, no party shall have the actual authority, express or implied, to:

(a) Pledge the credit of any other party or any of its employees;
(b) Bind any other party under any contract, memorandum of understanding, note, mortgage, or otherwise;
(c) Release or discharge any debt due any other party; or
(d) Sell, mortgage, transfer, or otherwise dispose of any assets of any other party.

21. **Amendments and Modification**

Any amendment to or modification of this memorandum of understanding shall be in writing and signed by the parties hereto and dated as of the effective date thereof.

[Remainder of this page intentionally left blank, signature page to follow.]
IN WITNESS WHEREOF, the parties have hereunto set their hands and seals on the date first written above:

WEST VIRGINIA UNIVERSITY BOARD OF GOVERNORS  
on behalf of WEST VIRGINIA UNIVERSITY  
E. Gordon Gee, J.D., Ed.D., President, by

Clay B. Marsh, M.D.  
Vice President and Executive Dean of Health Sciences

Tara Hulsey, Ph.D., R.N., C.N.E., F.A.A.N.  
Dean and Professor  
WVU School of Nursing

BLUE RIDGE COMMUNITY AND TECHNICAL COLLEGE

Peter Checkovich, Ed.D.  
President

3/31/15  
Date

3/30/15  
Date

3/12/15  
Date
RENEWAL OF MEMORANDUM OF UNDERSTANDING

Between
WEST VIRGINIA UNIVERSITY BOARD OF GOVERNORS
On behalf of
WEST VIRGINIA UNIVERSITY and its SCHOOL OF NURSING
And
BLUE RIDGE COMMUNITY AND TECHNICAL COLLEGE

The undersigned do hereby express their desire to keep in effect for _____ additional years,
______________ - _____________ a Memorandum of Understanding negotiated
between them for the purpose of carrying out the goals and objectives identified in this
Memorandum of Understanding.

WEST VIRGINIA UNIVERSITY BOARD OF GOVERNORS
on behalf of WEST VIRGINIA UNIVERSITY
E. Gordon Gee, J.D., Ed.D., President, by

Clay B. Marsh, M.D.
Vice President and Executive Dean of Health Sciences

Tara Hilsey, Ph.D., R.N., C.N.E., F.A.A.N.
Dean and Professor
WVU School of Nursing

Date
3/30/15

BLUE RIDGE COMMUNITY AND TECHNICAL COLLEGE

Peter Checkovich, Ed.D.
President

Date
3/13/15

Blue Ridge Community and Technical College (BRCTC) and West Virginia University

Associate of Applied Science - Nursing Degree (BRCTC) leading to Bachelor of Science in Nursing (WVU)

<table>
<thead>
<tr>
<th>BLUE RIDGE CTC</th>
<th>Credit Hrs</th>
<th>WVU Equivalent</th>
<th>Credit Hrs</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Education Courses taken for ASN degree at BRCTC</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CAHS 120 Anatomy and Physiology I</td>
<td>3</td>
<td>BIOL 000</td>
<td>3</td>
</tr>
<tr>
<td>CAHS 121 Anatomy and Physiology Lab</td>
<td>1</td>
<td>BIOL 000</td>
<td>1</td>
</tr>
<tr>
<td>CAHS 122 Anatomy and Physiology II</td>
<td>3</td>
<td>BIOL 000</td>
<td>3</td>
</tr>
<tr>
<td>CAHS 123 Anatomy and Physiology Lab II</td>
<td>1</td>
<td>BIOL 000</td>
<td>1</td>
</tr>
<tr>
<td>ENGL 101 Written English I</td>
<td>3</td>
<td>ENGL 101</td>
<td>3</td>
</tr>
<tr>
<td>COMM 202 Fundamentals of Speech</td>
<td>3</td>
<td>SPA 270</td>
<td>3</td>
</tr>
<tr>
<td>PSYC 203 Introduction to Psychology</td>
<td>3</td>
<td>PSYC 101</td>
<td>3</td>
</tr>
<tr>
<td>MATH 114 Elementary Probability and Statistics</td>
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<td>STAT 000</td>
<td>3</td>
</tr>
<tr>
<td>CAHS 125L Introduction to College Chemistry OR CAHS 127 General, Organic &amp; Biochemistry I</td>
<td>4</td>
<td>CHEM 000 OR CHEM 111</td>
<td>4</td>
</tr>
<tr>
<td>CAHS 220 Microbiology</td>
<td>3</td>
<td>MICB 200</td>
<td>3</td>
</tr>
<tr>
<td>CAHS 221 Microbiology Lab</td>
<td>1</td>
<td>MICB 000</td>
<td>1</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>28</strong></td>
<td><strong>3</strong></td>
<td></td>
</tr>
</tbody>
</table>

Other GEC courses taken at Blue Ridge CTC

| ENGL 102 Writing for Arts and Humanities | 3 | ENGL 102 | 3 |
| CAHS 210 Human Growth and Development | 3 | PSYC 241 | 3 |
| SOCI 203 General Sociology | 3 | SOCA 101 | 3 |
| ART 103 Introduction to Visual Art OR MUSC 111 Introduction to Music | 3 | ARHS 101 OR MUSC 170 (5) | 3 |
| PSCI 101 American Federal Government | 3 | POLS 102 (3) | 3 |
| HIST 101 World History to 1500 OR HIST 102 World History Since 1500 | 3 | HIST 179 OR HIST 180 | 3 |
| GEOG 105 World Cultural Geography | 3 | GEOG 000 | 3 |
| ENGL 204 Survey of American Literature | 3 | ENGL 242 | 3 |
| **TOTAL** | **24** | **3** |

**TOTAL Non-nursing credits**: 52

TOTAL Non-nursing credits (50 required to meet GEC requirements): 52
Registered nurses are admitted directly to the School of Nursing. Acceptance and placement in the program are dependent upon the individual’s academic record and upon the number of spaces available. An unrestricted license to practice nursing and a grade point average of 2.5 or better on all college work attempted are required to be eligible for consideration.

(Students must successfully pass the National Council Licensure Examination-Registered Nurse (NCLEX-RN) test prior to admittance to the RN-BSN program. Upon verification, 50 Undifferentiated Nursing credit hours are awarded based on RN licensure.

**Courses at WVU taken after passing NCLEX**

<table>
<thead>
<tr>
<th>Fall</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NSG 361 Health Assessment</td>
<td>3</td>
</tr>
<tr>
<td>NSG 333 Ethics</td>
<td>3</td>
</tr>
<tr>
<td>NSG 362 Clinical Health Promotion</td>
<td>3</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Spring</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NSG 465 Foundations of Evidence Based Practice</td>
<td>3</td>
</tr>
<tr>
<td>NSG 373 Leadership</td>
<td>3</td>
</tr>
<tr>
<td>NSG 461 Health Policy &amp; Finance</td>
<td>3</td>
</tr>
<tr>
<td>NSG 372 Safety, Quality, IT</td>
<td>2</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Summer</th>
<th>Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>NSG 475 Applied Evidence Based Practice/Research</td>
<td>4</td>
</tr>
<tr>
<td>NSG 471 Community Concepts &amp; Interventions</td>
<td>4</td>
</tr>
</tbody>
</table>

**Required Credit hour totals from:**
- BRCTC general education courses: 50
- Credits based on licensure: 50
- WVU nursing courses: 28

**Total Credit hours for BSN:** 128

*(Signatures follow on Page 3).*
IN WITNESS WHEREOF, the parties have hereunto set their hands and seals on the date first written above:

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WVU School of Nursing

BLUE RIDGE COMMUNITY AND TECHNICAL COLLEGE

Peter Checkovich, Ed.D.  
President

[Signatures]

Date

4/11/15

3/30/15

3/13/15