

## Change of Major Procedures

Current Students: To change your major you will need to contact the Department that you are wanting to transfer into. **Readmission students are readmitted into their previous major.**

### First-Time Freshmen

All major change requests need to be submitted no later than one week prior to attending NSO.

### Transfer Students

All major change requests need to be submitted no later than one week prior to your first meeting with your advisor and before you register for courses. Major change requests occurring after you have registered for courses must be initiated with your current advisor.

If you have not attended orientation or met with your advisor, you may submit the Change of Major request form to the Office of Admissions at PO Box 6009, Morgantown, WV, 26506

Please note that if you are a First Time Freshman admitted into the TEAM program, you will not be allowed to change your major from General Studies until after one year of successful coursework at WVU.

A list of current academic programs/majors can be found at: <http://majors.wvu.edu/>



# Change of Major Form



I have been admitted to West Virginia University and would like to change my major field of study. I am an incoming \_\_\_\_\_ freshman student  
\_\_\_\_\_ transfer student

\_\_\_\_\_ *change to* \_\_\_\_\_  
Current Major Desired Major

Name: \_\_\_\_\_  
Last First M

WVU Student ID Number: \_\_\_\_\_ Birth Date \_\_\_\_\_  
MM/DD/YR

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Email Address: \_\_\_\_\_

Telephone Number: (\_\_\_\_) \_\_\_\_\_

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Please print this form, complete, and fax or mail to:

Fax: (304) 293-8832  
Attn: Eric Mitchell

Or it can be mailed to:

Eric Mitchell  
Office of Admissions  
PO Box 6009  
Morgantown, WV 26506-6009

You may also complete the form, attach it to an email and send to:

[Eric.Mitchell@mail.wvu.edu](mailto:Eric.Mitchell@mail.wvu.edu)

\_\_\_\_\_  
Signature (if mailing or faxing)

\_\_\_\_\_  
Date

*You will receive confirmation from the Office of Admissions that your major has been changed. If you have questions, contact Freshman Admissions (304) 293-2121.*